

JOB / PERSON SPECIFICATION:

Subject Leader for Biology

SALARY SCALE:

TLR2a

JOB PURPOSE:

- To lead and be accountable for the work of all subject teachers, to include team building and development work
- To have an impact on the quality of the learning and teaching within the department and the curriculum, which will lead to better outcomes for all students
- To support the needs of the whole school by developing a positive ethos and contributing effectively to the School Improvement Plan

PROFESSIONAL DUTIES

- To establish a department ethos that is positive and dedicated to success
- Lead the Biology curriculum as a Subject Leader in developing and ensuring that Biology is delivered to the highest standards and meets the needs of all students
- Be responsible for student progress at KS3, KS4 and Post 16 within the department
- Monitor and manage assessment and marking in Biology, ensuring consistency and that the School's policies are implemented
- Ensure that the totality of Performance Management is performed to monitor and evaluate the quality of teaching and professional development within the curriculum area
- Appraise staff as required by the school policy on Performance Management
- Co-ordinate the CPD needs of all staff in the department to ensure all staff have relevant and meaningful opportunities
- Monitor and evaluate students learning and attainment against the department's set targets for all students
- Deliver, monitor and evaluate School improvement activities to ensure high quality learning and teaching
- Promote effective evaluation strategies that contribute to the whole School self-evaluation
- Promote the use of ICT in enhancing student learning and the development of the department
- Act as a role model of good teaching practice to all Biology teachers, modelling and coaching to enhance the performance of all
- Undertake observation of teaching within the Biology area to monitor, evaluate and raise standards and to enhance professional development
- Ensure that high quality resources are fully used to support learning
- Manage health and safety provision and the security of resources, equipment and belongings within the Biology area
- Play a part in supporting the School in the implementation of the School Improvement Plan
- Promote activities which enhance the curriculum either in or out of School

LINE MANAGEMENT - RESPONSIBILITY TO AND FOR

- Required by the School Teachers' Pay and Conditions Document to carry out the professional duties of a teacher under the reasonable direction of the Associate/ Headteachers of the school, the Assistant Headteacher responsible for Science and the Curriculum Leader for Science
- Responsible for the management, direction and supervision as appropriate of designated employees and other people as specified by the headteacher.

CONDITIONS OF EMPLOYMENT

The above responsibilities are in accordance with the requirements of the Education Act 2022 and statutory orders in terms of duties and working time (including those special provisions relating to the proportion of teaching time within working time for guaranteed time specifically for assessment, planning and preparation), also any local agreements, local authority circulars and guidelines giving interpretations of teachers' conditions of employment.

SPECIAL CONDITIONS

Safer Recruitment:

To, at all times, accept responsibility for safeguarding and promoting the welfare of children.

Handbook:

I understand that all school policies in the staff secure area are available on the school Intranet and it is my responsibility to familiarise myself with these policies.

A teacher on the upper pay scale shall meet the performance threshold standards as specified in the School Teachers' Pay and Conditions Document.

The duties required of a teacher under this job description shall be such as require the exercise of a teacher's professional skills and judgement.

REVIEW AND AMENDMENT

This job description is normally subject to annual review. It may be amended at the request of the Associate/Headteachers or the post holder but only after full consultation with the post holder.

Signed by postholder:

Name:

Signature:

Date: