



Arthur Terry
**Learning
Partnership**

Policy: Bring Your Own Device Agreement

Aim: Provide understanding of agreement when accessing ATLP systems and services using a personal device

Document Control

Author/Contact:	ATLP IT Strategy Group / michelle.doughty@atlp.org.uk claire.cheswick@atlp.org.uk	
Document Name:	BYOD Agreement	
Version	0.1	
Status	Final	
Publication Date	February 2020	
Related Policies		
Review Date	July 2022	
Approved By	Trust Board	Date: 3/2/2020

ATLP Policy

The ATLP has numerous systems and services which staff and students are able to access to further their professional development or their studies. They may wish to use their own device to do so.

This Acceptable Use Policy is intended to ensure:

- That the staff/student understands the systems and services available to them on their device and their responsibilities when accessing them either inside the Trust or externally.
- That the ATLP systems are protected from either accidental or intentional misuse

BYOD Agreement

All users accessing the ATLP ICT systems either externally or internally on their own device will follow the agreement in this document:

For my professional and personal safety:

- I understand that if I attach to a Guest/Students network inside any Trust school, I must adhere to this agreement and any other agreements referred to in it. I will read, understand and agree to any agreement presented to me during the logon process.
- I understand and agree that my internet usage will be tracked when I am inside a Trust school, even if I am working on my own device.
- I understand that if I am found to be not adhering to the rules set out in this agreement or inside other ATLP agreement, then my access to the systems will be revoked and disciplinary action may be taken against me.
- I understand that the ATLP will make best endeavours to ensure that all Guest access is monitored, filtered and secure but that the Trust shall bear no responsibility for inappropriate or malicious content or programs that are intentionally or maliciously disseminated via the BYOD network by myself or others.
- I understand that it is my responsibility to ensure that my device is adequately protected from viruses and is regularly updated to provide the safest and most secure environment.
- I understand that if I connect to a Trust system, it is at my request and I accept all risk.
- I will secure (lock) my device at all times when I am not using it or if it is left unattended.
- I understand that the ATLP is not responsible for any damage incurred in the use of my own device on any ATLP systems or if I lose my device.
- I understand that ATLP ICT Support will not be able to help me with any ICT Support issues with my own device, outside of facilitating a connection to ATLP systems and services.
- I understand that I should seek authorisation from ICT Support to connect directly either physically or wirelessly to any ATLP hardware
- I understand that I must only connect my device to an ATLP approved guest network in any school.

I have read and understand the above and agree to the guidelines set out in this document.

End User (Print Name)	Signed: Date:
-----------------------	----------------------